

STATE OF TEXAS)
COUNTY OF UVALDE)
CITY OF UVALDE)

BE IT REMEMBERED, that the City Council of the City of Uvalde, Texas, met in a Regular Meeting at 6:00 p.m. on Tuesday, March 11, 2014, with the following members present:

J Allen Carnes	Mayor
Rogelio M. Munoz	Mayor Pro Tem
Jesse Rodriguez	Councilmember
Stephen E. Balke	Councilmember
Ernest W. "Chip" King, III	Councilmember

Also present:

Jennifer E. Garver	City Manager
Paige Saenz	McKamie Krueger & Knight, City Attorney (via Video Conference)
Andrew Hagan	Municipal Court Judge
Juan Zamora	Director of Utilities and Sanitation
Debra Stifflemire	Executive Director, Uvalde Convention & Visitors Bureau
Brittany Kennedy	Civic Center Manager
Allie Anderson	Conservation Coordinator
Clint Baack	Director of Parks and Recreation
Susan Anderson	Director of Planning & Community Development
Eric Herrera	Chief of Police Uvalde Police Department

Agenda Item No. 1 - Call Meeting to Order

Mayor J Allen Carnes called the meeting to order at 6:00 p.m.

Agenda Item No. 2 - Invocation

Councilman Stephen E. Balke led the invocation.

Agenda Item No. 3 - Pledge of Allegiance

Agenda Item No. 4 - Minutes

- 4A. Consider and act on the minutes of the March 6, 2014, Special City Council Meeting.
*Motion made by Councilman Stephen E. Balke to approve the minutes of the March 6, 2014.
Motion seconded by Councilman Chip King. Motion carried 5-0.*

Agenda Item No. 5 -Citizen's Input

- 5A. Citizens are requested to sign up prior to council meeting if requesting time to address council. Presentations will be limited to no more than three (3) minutes.
John Harrell, a citizen, read into the minutes a letter from Louis E. Capt concerning the City's proposed skate park project. "Given the completion of a designated plan for a nice skate park, it will be no problem to obtain community support through contributions and in-kind furnishing of equipment use and material cost enhancing the value or cost support of a least \$50,000. Should the park be beyond our financial reach, it would be well to consider Phase I and a future II as

proposed by Yann Curtis of Spa Skate Park. I am currently committed in helping to complete the Herby Ham Activity Center. Given opportunity to accomplish such, I will be willing to place full support behind a park in which Uvalde can be pleased.

Agenda Item No. 6 – Bills

- 6A. Consider and act on payment of bills over \$5,000.00 February 20, 2014 through March 7, 2014. *Councilman Chip King made a motion to approve payment of the bills over \$5,000 for the period of February 20, 2014 through March 7, 2014. Councilman Stephen E. Balke seconded the motion. Motion carried 5-0.*

Agenda Item No. 7 – Appointments

Historic Preservation Board

Nancy Bennett

Nancy Feely

John Graves – Reappointment

Chad Foster, Jr. – Reappointment

Councilman Stephen E. Balke approved Mayor J Allen Carnes' appointments to the Historic Preservation Board. Mayor Pro Tem Roy Munoz seconded the motion. Motion carried 5-0.

Planning and Zoning Commission

Jack Easley – Reappointment

Marco Garcia – Reappointment

Caroline Jones – Reappointment

Mario Valdez – Reappointment

Lauren Nolasco (alternate) Reappointment

Paul Martinez (alternate) Reappointment

Rodrigo Rodriguez (alternate) Reappointment

Councilman Chip King approved Mayor J Allen Carnes' appointments to the Planning and Zoning Commission. Councilman Jesse Rodriguez seconded the motion. Motion carried 5-0.

Agenda Item No. 8 – Public Hearing

- 8A. Public Hearing on Case # 2-14PZ a request from Manuel Ordaz, owner, to subdivide property at 118 South 4th Street, NCB 242, Burns & Campbell Addition, Jackberry Subdivision, Block A, Lot 2B-2, for the purpose of future development.

Public Hearing was open on Agenda Item No. 8A at 6:08 p.m.

Public Hearing was closed on Agenda Item No. 8A at 6:08 p.m.

- 8B. Public hearing on the proposed Pavement System Assessment & Rehabilitation Study (Street improvement project) performed by CDS Muery Services.

Public Hearing was open on Agenda Item No. 8B at 6:08 p.m.

Public Hearing was closed on Agenda Item No. 8B at 6:08 p.m.

Agenda Item No. 9 – Discussion

- 9A. Discussion on the proposed Pavement System Assessment & Rehabilitation Study (Street improvement project) by City Staff.

Jennifer E. Garver, City Manager explained that staff is looking for more direction from Council concerning direction on financial model scenarios for the financing of the Street Improvement Project.

Council advised Ms. Garver prepares some breakdowns with Certificates of Obligations and payment schedules in thirds and in half. It was suggested that the City should have public meetings with CDS Muery at the Library and Civic Center to inform the community of the details of the project. Mayor also asked about use of the utility fees being applied towards the maintenance of the roads throughout the project. Ms. Garver will bring to the next meeting some different financing and payment options for Council's review.

Agenda Item No. 10 – Report

- 10A. Financial report by Debra Stifflemire, Executive Director of the Uvalde Convention & Visitors Bureau on the quarter ending December 31, 2013.
Debra Stifflemire, Executive Director of the Uvalde Convention & Visitors Bureau reported on the Quarter covering October through December 2013 explaining that the UCVB's Profit and Loss Statement showed total income in the amount of \$89,259.11 and total expenses of 47,849.02 leaving a net ordinary income of \$41,449.09.
- 10B. Report by Brittany Kennedy, Civic Center Manager on the first quarter activities and income collections for fiscal year 2013-14. (October-December).
Brittany Kenney, Civic Center Manager, reported to Council the first Quarter Activities for October 2013 through December 3, 2013. There were 21 income generating events during that time period. 65 non-income generating events (use of the Cactus Room) and 60 City sponsored events.
- 10C. Report by Councilman Stephen E. Balke on the Finance Committee.
Councilman Stephen Balke stated that that committee has been meeting and reviewing every departments spending for the upcoming budget year that will begin in October. Letters have been sent to all vendors and organizations that receiving funding from the City. They have been asked to respond to the letter and to schedule a 15 minute presentation before the Finance Committee.
- 10D. Report by Councilman John H. Flores, Jr. on the Strategic Planning Committee.
Susan Anderson, Director of Planning & Community Development, reported on the Strategic Planning Committee to Council. Mrs. Anderson said the committee has addressed concerns mentioned during a previous meeting regarding hiring professionals to work on the City's strategic planning goals. The City in fact does consult with and hire professionals to facilitate goals as outlined in the 2000 plan. Dunkin, Sefko & Associates were involved 14 years ago and helped craft the base framework of the 2000 plan. Arquero Consulting, LLC was hired last summer to conduct the retreat. They are leadership consultants and meeting facilitators. They worked with City staff and Council to brainstorm needs for the City. The Retail Coach has been hired by the City to research what business have and what they need in the community while attempting to help the City attract new business to the area. The City was awarded the Planning and Capacity Grant from the Texas Department of Agriculture which will allow hiring for mapping and other services. CDS Muery has been hired to help with the street and thoroughfare study. The Strategic Planning Committee has been discussing specific traffic issues and trucking issues on city streets out on Hacienda and Houston and the Highway 55 overpass and the need for school zones and signage on Getty Street near St. Philips.
- 10E. Report by Joe A. Cardenas, Assistant City Manager, on the status of the Skate Park Project.
Jennifer E. Garver, City Manager explained that there was not a lot to update Council other than the City is still waiting on Spawn Ranch to update their cost figures for the skate park.

Mayor Pro Tem Rogelio Munoz stepped out of Council Chambers at 6:23 p.m.

Agenda Item No. 11 Award

- 11A. Award of the bid proposal for Building and Site Improvements at the City of Uvalde Municipal Pool.

Councilman Stephen E. Balke made a motion to award a bid to Frontera Construction, LLC for building and site improvements at the City of Uvalde Municipal Pool in the total amount of \$72,021.00. Mayor J. Allen Carnes seconded the motion. Mayor Pro Tem Rogelio Munoz returned to Council chambers but abstained from the vote. Vote was 4-0-1.

Agenda Item No. 12 - New Business

- 12A. Consider and act on a request from Manuel Ordaz, owner, (case #2-14PZ) to subdivide property at 118 South 4th Street, NCH 242, Burns & Campbell Addition, Jackberry Subdivision, Block A, Lot 2B-2, for the purpose of future development.

Mayor Pro Tem Rogelio Munoz voted to approve Manuel Ordaz's request to subdivide property situated at 118 South 4th Street for future development. Councilman Stephen E. Balke seconded the motion. Motion carried 5-0.

- 12B. Consider and act on a request by Debra Stifflemire of the Uvalde Convention & Visitors Bureau to waive the permit fee for vendors positioned along HWY 90, during the Hotter than Hell 100 mile yard sale from Castroville to Brackettville during the weekend of August 1-3rd.

Motion made by Councilman Chip King to approve the waiver of the permit fee for vendors positioned along Highway 90 during the Hotter than Hell event August 1-3rd. Mayor J. Allen Carnes seconded the motion. Motion carried 5-0.

- 12C. Consider and act on adopting the Certification of Unopposed Candidates for the May 10, 2014 City of Uvalde General Election for Districts 1 and 3.

This Agenda Item No. 12C was withdrawn by City Staff. No action required.

- 12D. Consider and act on adopting the Order of Cancellation for the General Election for the May 10, 2014 City of Uvalde General Election for Districts 1 and 3.

This Agenda Item No. 12D was withdrawn by City Staff. No action required.

- 12E. Consider and act on an agreement between the City of Uvalde and the Texas Department of Transportation Aviation Division for the engineering and design services to expand the westside apron at Garner Field.

Mayor J. Allen Carnes voted to approve the agreement and accept the \$100,000 grant from the Texas Department of Transportation Aviation Division for the engineering and design services to expand the westside apron at Garner Field Airport. Jennifer E. Garver, City Manager explained that this is the best type of grant since it is a 90-10 grant with the City's contribution being only \$10,000. Motion was seconded by Councilman Chip King. Motion passed 5-0.

- 12F. Consider and act on a request of a letter of credit agreement for a one (1) year period ending March 20, 2015 between the City of Uvalde and Municipal Energy Resources Corporation in the amount of \$175,000.00.

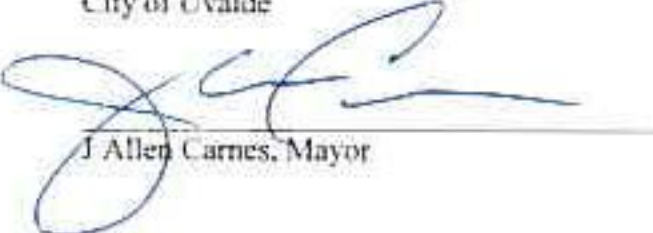
Jennifer E. Garver, City Manager, explained that Munigas is one of the City's natural gas providers. Over the years the City has saved over \$400,000 in energy savings with that company. However since the City's cash coverage ratio is not quite high enough, Munigas requires the City to sign a line of credit to renew the CD. Mayor J. Allen Carnes voted to approve the line of credit agreement in the amount of \$175,000 with Municipal Energy Resources Corporation for one year. Councilman Chip King seconded the motion. Motion carried 5-0.

- 12G. Consider and act on amending Chapter 8.16 "Health and Safety Food Handlers Certificates" of the Uvalde Code of Ordinances regulating food establishments to include transient and mobile vendors. *Susan Anderson, Director of Planning & Community Development explained that previously the City had a vague food handling ordinance so the amended ordinance adopts the State's regulations. The new language states that a person may not operate a food establishment without a permit issued by the regulatory authority. Permits are not transferable from one person to another or from one location to another location. A valid food permit must be posted at each food establishment. Councilman Stephen E. Balke made a motion to approve amending Chapter 8.16 "Health and Safety Food Handlers Certificates" of the Uvalde Code of Ordinances regulating food establishments to include transient and mobile vendors. Motion was seconded by Mayor J Allen Carnes. Motion carried 5-0.*
- 12H. Consider and act on amending Chapter 5.12 "Transient Vendors, Mobile Food Vendors and Solicitors" of the Uvalde Code of Ordinances eliminating door to door sales. *Susan Anderson, Director of Planning & Community Development explained that the amendment to Chapter 5.12 "Transient Vendors, Mobile Food Vendors and Solicitors" of the Uvalde Code of Ordinances was to add the language of "eliminating door to door sales". Councilman Stephen E. Balke made a motion to approve amending Chapter 5.12 "Transient Vendors, Mobile Food Vendors and Solicitors. Mayor J Allen Carnes seconded the motion. Motion carried 5-0.*
- 12I. Consider and act on the reconstruction of the old Edwards Aquifer water well located on the Uvalde Memorial Golf Course property. *Jennifer E. Garver, City Manager explained that the well located on the Uvalde Memorial Golf Course is not a Buda well so there are two options. One would be to cap the well and the second would be to pull the pump to see what repairs are needed. Council was in favor of pulling the pump and repairing it. Mayor J Allen Carnes made a motion to have the pump pulled at Uvalde Memorial Golf Course and to get an estimate as to how much it would take to repair the pump. Councilman Chip King seconded the motion. Motion carried 5-0.*
- 12J. Consider and act a request from Joaquin Nacher of Williamson-Dickie to make certain improvements to the front office and lobby area of the building to create space for a show room, with cost of remodeling estimated at \$40,000.00. *Jennifer E. Garver, City Manager explained that Williamson-Dickie rents from the City and the City as landlord needs to authorize any improvements by the tenant to the property. Williamson-Dickie is remodeling and up-scaling their show room without any money from the City. Mayor Pro-Tem Rogelio Munoz made a motion to approve the improvements by the tenant Williamson-Dickie. Councilman Chip King seconded the motion. Motion carried 5-0.*

Agenda Item No. 13 – Adjournment

Councilman Chip King made a motion for adjournment. Councilman Stephen E. Balke seconded the motion. Motion carried 5-0. Meeting adjourned at 6:46 p.m.

City of Uvalde



J Allen Carnes, Mayor

Attest:



Susan M. Conley, City Secretary