City of Uvalde
CITY COUNCIL
AGENDA

REGULAR MEETING
Tuesday, February 28, 2017
6:00 p.m.

COUNCILMEMBERS:

Don McLaughlin, Jr. - Mayor
Margaret Palermo - District 1
John H. Flores, Jr. – District 2
Rogelio M. Munoz – District 3
Stephen E. Balke – District 4
Ernest W. “Chip” King, III – District 5
CITY OF UVALDE, TEXAS
REGULAR CITY COUNCIL MEETING
6:00 P.M., TUESDAY, FEBRUARY 28, 2017
CITY HALL – COUNCIL CHAMBERS

AGENDA

1. CALL MEETING TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS, PROCLAMATIONS AND RECOGNITIONS

4A. Phill Conner Finance Director will recognize Josy Ruelas for completing the required training and passing the exam to become a Certified Court Clerk-Level 1

5. CITIZEN’S INPUT

5A. Citizens are requested to sign up prior to council meeting if requesting time to address council. Presentations will be limited to no more than three (3) minutes.

6. CONSENT AGENDA (All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)

6A. Consider and act on the Minutes of the February 14, 2017 Regular City Council Meeting.

6B. Consider and act on payment of bills over $5,000.00 from February 10, 2017 through February 24, 2017.

6C. Renew letter of credit agreement for a One (1) year period ending March 18, 2017 between the City of Uvalde and Municipal Energy Resources Corporation in the amount of $200,000.

7. OLD BUSINESS

7A. Reconsider Ordinance No.2016-14 converting Milam St. to a one-way access road at the railroad overpass.
8. **NEW BUSINESS**

8A. Consider and act on resolution of the Uvalde City Council supporting the application to the Texas Department of housing and Community Affairs for 2017 competitive 9% housing tax credits for Monarch Estates by RST Monarch Estates LP. **Pg.20**

8B. Consider and act on approval of purchases for Public Works Department. **Pg.22**
   1. Insta-Valve Adapter Kit for water department.
   2. Equipment for street department.

8C. Consider and act on approval of hangar lease and release at airport. **Pg.27**

9. **EXECUTIVE SESSION**

The City Council of the City of Uvalde, Texas, will convene into executive session in accordance with the purposes permitted by the Open Meetings Act:

9A. Convene into Executive Session pursuant to Section 551.071 to consult with attorney regarding airport leases and real property.

9B. Convene into Executive Session pursuant to Sections 551.072 regarding possible sale/acquisition of real property.

9C. Convene into Executive Session pursuant to Sections 551.074 regarding personnel matters to discuss evaluation of the City Manager.

10. **RECONVENE FROM EXECUTIVE SESSION**

10A. Reconvene into open session and take action as deemed appropriate in the City Council’s discretion regarding the consultation with attorney on airport leases and regarding real property.

10B. Reconvene into open session and take action as deemed appropriate in the City Council’s discretion regarding the sale/acquisition of real property.

10C. Reconvene into open session and take action as deemed appropriate in the City Council’s discretion regarding personnel matters related to the evaluation of the City Manager.

11. **ADJOURNMENT**

Certificate: I certify that the above and foregoing notice was posted in compliance with 551.043, Texas Government Code at ___ p.m. on February 24, 2017.

[Signature]
Vince DiPiazza, City Manager

City Hall Municipal Building is wheelchair accessible with accessed and special parking available on the West Side of the Building. The Council Chamber is accessible by elevator to the second floor. Requests for special services must be received forty-eight (48) hours prior to meeting time by calling City Hall (830) 278-3315. In this Notice of Open Meeting, the posting of an agenda item as a matter to be discussed in open session is not intended to limit or require discussion of that matter in open session if it is otherwise appropriate to discuss the matter in executive session. If, during the discussion of any agenda item, a matter is raised that is appropriate for discussion in executive session the council may, as permitted by law, convene into executive session to deliberate on the matter.

The posting of an agenda item as a matter to be discussed in executive session is not intended to limit or require discussion of that matter in executive session. The council may discuss in open session any matter for which notice has been given in this notice of open meeting including an agenda item posted for executive session. In no event, however, will the council take action on any agenda item in executive session, whether it is posted for open or executive session discussion.

CERTIFICATION
I, the undersigned authority, do hereby certify that the attached agenda of meeting of the City of Uvalde City Council is a true and correct copy and that I posted a true and correct copy of said notice on two glass public notice cases at City Hall, readily accessible to the general public at all times, and said Notice was posted on the 24 day of February 2017 and will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Sorayda A. Sanchez, City Secretary

I certify that the attached agenda of items to be considered by the City Council was removed by me from the City of Uvalde City Hall glass public notice cases on the______day of__________________________, 2017.

___________________________________________ Title: ________________________________
BUSINESS OF THE CITY COUNCIL

SUBJECT: Recognition of Josy Ruelas for completing the required training and passing the exam to become a Certified Court Clerk – Level 1.


SUBMITTED BY: Phill Conner  REVIEWED BY:

ATTACHMENTS: Brochure explaining the Municipal Court Clerk Certification program.

Budget Information

Expenditure amount: $ N/A  Budget amount: $ N/A

BACKGROUND INFORMATION

In 1984 the Texas Municipal Courts Association created the Texas Municipal Courts Education Center (TMCEC). The purpose of the TMCEC is to provide extensive training and continuing education programs for municipal court judges and personnel. One of the programs offered by the TMCEC is the Municipal Court Clerk Certification program. The certification program is a three step process. Municipal Court clerks can become Certified Municipal Court Clerks by completing all three steps.

The first step in the process is becoming a Certified Court Clerk – Level 1. To obtain this designation the clerk must complete 40 hours of training and pass a three-part exam. In January, Josy Ruelas passed the exam and became the first Municipal Court Clerk in the City of Uvalde to earn the title of Certified Court Clerk – Level 1.

RECOMMENDED ACTION

None
WHAT IS IT?

The Municipal Court Clerk Certification Program was established to encourage professional development and educational growth for court support personnel. It is sponsored by the Texas Court Clerks Association (TCCA) in cooperation with the Texas Municipal Courts Association (TMCA), the Texas Municipal Courts Education Center (TMCEC), and Texas State University-San Marcos.

The certification program is comprised of three levels. Participants will achieve certification upon successful completion of each of the three levels, earning the titles of Certified Court Clerk Level I, Certified Court Clerk Level II, and Certified Municipal Court Clerk.

Education

The applicant must provide proof that within three years preceding application, the applicant has successfully completed 40 hours of training sponsored by TCCA, TMCA, or TMCEC or an alternate approved provider; or a combination thereof.

Certification Exams

Participants in the program must pass a certification test to advance at each of the three levels. The tests are offered throughout the year. The 2013-2014 test schedule and test application can be found on the TMCEC website: www.tmcec.com. An individual may retake an exam until a passing grade is obtained. Level I and Level II exams have study guides which can be purchased from TMCEC or printed here: http://www.tmcec.com/Programs/Clerks/Study_Guides. The Level III exam is taken from 16 management books. For Level III, study questions are available online at www.tmcec.com.

Application

Once participants have completed 40 hours of education and passed the exam, application must be made. Applications must include proof of education hours, and proof of passing the exam. Applications can be found on the TMCEC website and the submitted to the Program Coordinator at TMCEC.

Continuing Education Requirement

In order to maintain certification at each of the three levels, it is required that the continuing education requirement be met each academic year. In order to maintain the Level I and Level II certification, 12 hours of continuing education must be completed each academic year (September 1-August 31). For those who are Certified Municipal Court Clerks, the continuing education requirement is 20 hours each academic year.

Clerks certified at each level must submit proof of their continuing education hours in order to maintain certification. A Municipal Court Clerk Certification Renewal Application must be completed and returned to TMCEC with the required documentation prior to September 1st each year.

WHAT'S NEW?

Level III Reading List: Effective September 1, 2012 two books will be added to the Level III Reading List. Manager's Toolkit: The 13 Skills Managers Need to Succeed, and Skills for New Managers. These books will replace Management of Organizational Behavior for Part C of the Level III exam. Testers will have until December 31, 2012 to decide which book to test on.

In Office testing: Testing at the TMCEC office is open to first time testers as well as retakes. Call TMCEC to set up an appointment.

Renewals: Starting in FY 2012 participants who have completed their continuing education requirements for the previous year, but fail to timely file their renewal application by the August 31st deadline, will be given two options to become compliant. The first option is to pay a $50 late filing fee and then complete the standard 12 hours of continuing education in the following year. The second option is to complete 24 hours (for Level I and II) or 40 hours (for Level III) of education in the following the year. Both options will satisfy the requirements. Please note: This policy only applies to participants who completed their education hours, but did not timely file their renewal application.

Webinars: TMCEC Archived Webinars can now be used for Clerk Certification Credit (up to eight hours). NCSC webinars, live or archived, can also be used for Clerk Certification Credit (up to eight hours). Please note: The total hours of online credit that can be obtained is 8 hours.

Participants no longer employed by a municipal court: If you are no longer employed by a municipal court, you will no longer be contacted with reminders for certification renewal purposes. Sole responsibility for verifying and maintaining standing lies with the participant.

TMCEC Pre-Conference Preparation Courses: TMCEC’s four-hour study session is free of charge to attend. Study guides can be printed free of charge from www.tmcec.com or purchased for $25.
How do I become certified?
In order to become certified at a particular level, a clerk must:
1. Pass the test for the level desired,
2. Fulfill the educational requirements, and
3. Fax or mail a completed application with the required documentation to TMCEC.

What does a completed application packet include?
A completed application packet must include:
1. A completed application for certification,
2. Proof of passing the exam within three years preceding the application for certification, and
3. Proof of completion of educational requirements within the three years prior to applying (which may include the following: certificates of completion from TMCEC training seminars; certificates of completion from other qualified training seminars; and/or proof of attendance at annual conferences of the TCCA or TMCA).

When are the tests?
TCCA administers exams usually from 8:00 a.m. – 12:00 p.m. the day after each TMCEC regional clerks seminar. Four exceptions to this are the Assessment Clinic where testing will take place on the first day of the seminar from 1:00 p.m. to 5:00 p.m., and the Traffic Safety Conference, Juvenile Case Managers Seminar and the Court Administrator Conference where testing will take place on the last day from 1:00 p.m.-5:00 p.m. TCCA offers testing throughout the year at local chapters and at the annual TCCA conference.

What are the continuing education requirements?
Each academic year (September-August), Level I and Level II certified court clerks must attend 12 hours of continuing education. CMCC, Level III certified court clerks, must attend 20 hours of continuing education.

Which agencies are approved providers for continuing education?
TCCA, TMCA, TMCEC, Institute for Court Management, National Center for State Courts, TDLR Approved Court Interpreter Training, Teen Court Conference and National Association of Court Managers are all approved providers.

What happens if I do not meet my continuing education requirements?
If the continuing education requirements are not met for two or more academic years, including submitting the renewal application and documentation to TMCEC, those persons lose their certification and will be required to re-take the exam and re-apply for certification at Level I, regardless of prior certification.

How much will it cost to get Level I certification? My city wants to know so they can include it in the budget.
Optional Costs:
* TCCA Annual Membership - $40 (www.texascourtclerks.org)
* Study Guides:
  Level I - $25 + $3 Shipping
  Level II - $25 + $3 Shipping
* Pre-conference Preparation Courses:
  Level I - Free
  Level II - Free
* Level III Books:
  Approximately $500

Mandatory Costs:
* Test Registration Fees:
  Level I - $50 for TCCA members
  $90 for non-members
  Level II - $50 for TCCA members
  $90 for non-members
  $25 per part for re-tests
  Level III - $50 for TCCA members
  $90 for non-members
  $25 per part for re-tests
* Assessment Clinic:
  $100 registration fee (for Level III certification)
* Court Administrators Seminar:
  $100 registration fee (for Level III certification)

These are estimates only and subject to change based on costs of materials and grant restrictions for any given year.

TMCEC
2210 Hancock Dr.
Austin, Texas 78756
Phone: 800-252-3718
Fax: 512-435-6118
tmcec@tmcec.com
www.tmcec.com
Agenda Item No. 1 - Call Meeting to Order

Mayor Don McLaughlin, Jr. called the meeting to order at 6:00 p.m.

Agenda Item No. 2 - Invocation

Rev. Steve Peyton First United Methodist Church

Agenda Item No. 3 - Pledge of Allegiance

Agenda Item No. 4 – Citizen’s Input

4A. Citizens are requested to sign up prior to council meeting if requesting time to address council. Presentations will be limited to no more than three (3) minutes.

Citizen Tony Luevano addressed Mayor and Council in reference to a Veteran’s Preference Program. Mr. Luevano had spoken to Council about the same topic in July of 2016 in reference to the same matter. Mayor Don McLaughlin, Jr. asked if there was anything in place, City Manager Vince DiPiazza stated that currently there is no formal policy in place. However, when supervisors do consider employees, veteran experience is a valuable factor. Councilwoman Margaret Palermo and Councilman Rogelio Muñoz would like City staff to consider implementing a Veterans preference program.
Citizen Esther Fraire addressed Mayor and Council in reference to speeding on Brice Lane. Ms. Fraire would like speed limit signs to be placed on Brice Lane to notify drivers of speed limit. City staff will look into placing speed limit signs.

Citizen Lee Fernandez with San Antonio AirLife addressed Mayor and Council in reference to services offered by San Antonio AirLife. San Antonio AirLife sent letters to their Guardian Angel Members offering memberships as low as $5.00 a month. Mr. Fernandez wanted to share the offer with Mayor and Council as well as citizens present; in addition, he wanted the community to know that their services were available.

Agenda Item No. 5 – Discussion

5A. Discussion by Citizen Adolfo Cruz on one-way changes to Milam Street. Adolfo Cruz owner and operator of Uvalde AC Parts & Supply located on Milam, and Fannin St. addressed Mayor, and Council in reference to one-way changes to Milam St. Mr. Cruz is concerned that the changes will negatively affect his business and would like Mayor and Council to reconsider the change. Mayor Don McLaughlin, Jr. asked City Manager Vince DiPiazza if there was a traffic study performed; Mr. DiPiazza notified the Mayor that Strategic Planning Committee discussed traffic concerns on Milam St. Mr. DiPiazza also mentioned that signs are at the location, but are covered. Susan Anderson, Director of Planning and Development notified Mayor and Council that Councilman John Flores, Jr. suggested the one-way changes due to traffic concerns. Council later approved the changes at a previous meeting. Mr. Cruz and council discussed possible changes and signage issues for truck traffic. Mayor Don McLaughlin, Jr. suggested discussing this issue at a different meeting due to the absence of Councilman John Flores, Jr. Councilmembers Rogelio Muñoz and Chip King would also like more time to look at location and see if other alternatives are possible. Council would like for signs to remain covered until further notice.

Agenda Item No. 6 – Consent Agenda
(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately.)

6A. Consider and act on the Minutes of the January 24, 2017 Regular City Council Meeting.

6B. Consider and act on payment of bills over $5,000.00 from January 20, 2017 through February 10, 2017.

6C. Consider and act on the confirmation and approval of the Mayor’s appointments and reappointments to the Historic Preservation Board, pursuant to Article II, Section 13, of the City Charter.

David Mancha
Tommy Tait-Reappointment
Consider and act on the confirmation and approval of the Mayor’s appointment(s) to the Planning and Zoning Commission, pursuant to Article II, Section 13, of the City Charter.

Lauren Nolasco Freitag-Chair

Councilman Stephen Balke motioned to accept all items on Consent Agenda, 6A-6D. Councilman Chip King seconded the motion. Motion for approval of Consent Agenda carried 5-0.

Agenda Item No. 7 – Reports & Presentations

7A. Report from Opera house Manager Rosie Whisenant on upcoming 2017 events and review of 2016 season.

Rosie Whisenant, Opera House Manager provided a year-end report to Mayor and Council for 2016.

For 2016 for the months of May and June, several events took place at the Opera House to include, Rainbow Pals Daycare, Uvalde Classical Academy, and Ballet recitals.

Annex Hire: Graduation Parties.

In June and July Opera House Hire: You-POP Residency.

August Opera House Hire: Magik Theater made a profit of $27 in ticket sales.

October Opera House Hire: 125th anniversary of the Opera House generated $4,725 in ticket sales.

November Opera House Hire: Baskerville generated $4,440 in ticket sales.

December Good Eggs, UHS, Magik Theater, Texas Hill Country Opera, UCA.

Annex Hire in December: Breakfast with Santa.

Building updates:

New curtains have been purchased and installed at Opera House.

White Room floor stripped of carpet, repair estimates are in progress.

Main concern:

ADA Access, Annex is not accessible for wheelchairs. A temporary ramp has been purchased, but it is not fit for all wheelchairs. Looking into new ramp and building changes to meet all ADA needs.

Evac Chair has been purchased and an evacuation policy has been created.

Doubled social media following in eight months and continues to grow. Also new webpage has been created, www.uvaldeoperahouse.org.

New ticketing system, Primetix. Ticket system has helped with administration and box office sales.

2017 events to come:

Youth group will start next week and has 8 members.

Two events have been cancelled due to lack of interest.

Joint fundraiser with the school in March.

Emerging Artists program
June-July You-POP
August: Play during Soaring competition
Other projects proposed:
- Ordinance updates
- Yoga on the square
- Ignite
- Bridal Fair
- Beer Festival/Wine Tasting

Equipment Purchases:
- Projector
- New Event Tables and Chairs
- Pop up Stage
- Wireless Mics

7B. Quarterly Investment Report by Phill Conner, Finance Director for the first quarter of 2016-2017 fiscal year. 
Debbie Pike, Utility Office Manager presented the report to Mayor and Council for Phill Conner. Balance for the quarter ending December 31, 2016 for the following accounts:
- Pooled Checking Account: $18,408,201
- Other Checking Account: $76,939
- CDs: $200,000
- Trust Funds: $1,094,337
Total Cash & Investments at 12/31/2016 $19,779,477

7C. Presentation by PHI Air Medical of proposal to establish an air ambulance membership program for residents of Uvalde through a contract with the City.
Carvin Novinsky Base Manager and Flight Nurse for PHI and Uvalde MedAir 1 addressed Mayor and Council to propose an air ambulance membership program for the residents of Uvalde. This membership will cover every household in the entire City of Uvalde for $6 a household. Councilman Roy Muñoz asked what exactly was covered by this premium. Mr. Novinsky explained that it covered air medical transport by PHI. The individual’s insurance will be billed and membership fee to cover the rest of the bill. Alex Wegrzyn, Deputy City Attorney suggested staff open up for bid with other providers in the area. Mayor and Council would like staff to continue research on this matter and possibly research other providers before any action is taken.

7D. Presentation by Clifton Phillips of Roundstone Development on a proposed affordable rental housing (senior) development located on property just southeast of Sunshine Lane and HWY 90 East intersection.
Bob Colvard of Roundstone Development gave a power point presentation to Mayor and Council with a proposed affordable rental housing senior development.
Agenda Item No. 8 – Public Hearing and Zoning Matters

8A. Case File 1-17PZ
Consider and act on the request of Fry Homes, Inc., applicants, for a Final Plat to subdivide property into 6 lots and build single family homes. The property is located outside city limits on the southeast corner of Thee View Subdivision, on 31.75 acres, survey 72, Abstract 241, Carlos Huizar, City of Uvalde, Uvalde County Texas.
1. Staff Presentation
2. Public Hearing
3. Action on Final Plat Request

Susan Anderson, Director of Planning and Development explained to Mayor and Council that this is a final plat to the preliminary plat presented at January 10, 2017 Council meeting. Final plat was approved by planning and zoning commission.
Public hearing began at 6:52PM
Public hearing closed at 6:52PM
Councilman Chip King motioned to approve item 8A. Councilman Stephen Balke seconded motion. Motion carried 5-0.

8B. Case File 3-17PZ
Consider and act on the request of the City of Uvalde, applicants, to re-zone from a Residential 4 to Residential 6, 321 & 327 South Wood Street and 238 E. Mill Street, NCB 136, Southern Subdivision, Block A, Lots 2A1, 2A2, & 2B City of Uvalde, Uvalde County Texas.
1. Staff Presentation
2. Public Hearing
3. Action on subdivision request

Susan Anderson, Director of Planning and Development explained to Mayor and Council that this property is brought by City Staff. This is a zoning correction, to make property compliant to all zoning requirements.
Public hearing began at 6:54PM
Citizen Cynthia Robinson asked if Mayor and Council had any questions in reference to the rezoning. No oppositions.
Public hearing closed at 6:56PM
Councilman Stephen Balke motioned to approve item 8B. Councilman Chip King seconded the motion. Motion carried 5-0.
Agenda Item No. 9 – New Business

9A. Consider and act on request by Victoria Duhring, Executive Director, Uvalde Area Chamber of Commerce to waive the fees for the use of Memorial Park and alcoholic beverage ordinance restricting the sell and consumption of alcoholic beverages at the Park for its fundraiser “Corks and Kegs Queso Fest” scheduled for Saturday March 25, 2017.

Victoria Duhring, Executive Director, Uvalde Area Chamber of Commerce addressed Mayor and Council requesting a one-day fee and ordinance waiver to host “Corks and Kegs Queso Fest”. The event will be attended by wineries and brew pubs from the surrounding areas, where wine and beer tasting will be offered. It will also include various food and craft vendors, local performing artists, and a queso competition. Councilman Rogelio Muñoz motioned to approve item 9A. Councilman Chip King seconded the motion. Motion carried 5-0.

9B. Consider and act on a proposal to upgrade internet services for City Hall.

Andrew Hagen, IT Administrator addressed Mayor and Council requesting approval on the internet upgrade project. Mr. Hagen provided an updated proposal to Mayor and Council. The proposed contract amount is under budget and can be upgraded without any problem at any time. Councilman Chip King motioned approve item 9B. Councilman Stephen Balke seconded the motion. Motion carried 5-0.

9C. Consider and act on a proposal to upgrade the City e-mail and calendar system.

Susan Anderson, Director of Planning and Development and Andrew Hagen, IT Administrator addressed Mayor and Council requesting approval on the upgrade to City e-mail and calendar system. The current e-mail system is inexpensive, but unreliable. The upgrade is within the City’s budget and provides technological assistance staff. Councilman Chip King motioned to approve item 9C. Councilman Stephen Balke seconded the motion. Motion carried 5-0.

9D. Consider and act on pay request #14 in the amount of $239,673.87 to JR Sitework, Inc. for work performed through December 31st on the 2015 Street & Drainage Improvement Project.

Joe A. Cardenas, Assistant City Manager explained that this payment for $239,673.87 is for work performed through December 31st. A change order was presented for $107,695 for part of the water line that was replaced along N. Park St. Mayor Don McLaughlin, Jr. motioned to approve item 9D. Councilman Stephen Balke seconded the motion. Councilman Rogelio Muñoz abstained. Motion Carried 5-0-1.
9E. Consider and act upon resolution authorizing the submission of the FY 2018 Local Border Security Program Grant Application for Enhanced Patrol for the Uvalde Police Department.

Eric Herrera, Chief of Police explained to Mayor and Council that this is a reoccurring grant. This grant reimburses the City of Uvalde for overtime paid for increased police patrols, police operations, and investigations. It also assists with minor repairs on patrol vehicles and additional dispatch staff. Councilman Rogelio Muñoz motioned to approve item 9E. Councilman Chip King seconded the motion. Motion carried 5-0.

9F. Consider and act upon resolution authorizing the submission of the FY 2018 Criminal Justice Program Office of the Governor Grant Application for Radios for the Uvalde Police Department.

Eric Herrera, Chief of Police explained to Mayor and Council that this is a grant request to purchase 34 new generation Motorola police radios. Councilman Stephen Balke motioned to approve item 9F. Mayor Don McLaughlin, Jr. seconded the motion. Motion carried 5-0.

9G. Approve special enrollment period for City Council members, allowing them to enroll at their expense in the medical insurance plan offered to employees through TML MultiState Intergovernmental Employee Benefits Pool.

This is a follow up on inquiries made. Insurance will be available for those who wish to purchase it. Councilman Chip King motioned to approve item 9G. Councilman Stephen Balke seconded the motion. Motion carried 5-0.

Agenda Item No. 10 – Executive Session

The City Council of the City of Uvalde, Texas, will convene into executive session in accordance with the purposes permitted by the Open Meetings Act:

10A. Convene into Executive Session pursuant to Section 551.071 to consult with attorney regarding airport leases and property.

Executive Session began at 7:19 PM.

10B. Convene into Executive Session pursuant to Section 551.072 regarding possible sale/acquisition of real property.

10C. Convene into Executive Session pursuant to Section 551.087 regarding Economic Development Negotiations.

Agenda Item No. 11 – Reconvene from Executive Session

11A. Reconvene into open session and take action as deemed appropriate in the City Council’s discretion regarding the consultation with attorney on airport leases and property.

City Council reconvened from Executive Session at 8:56PM.

Councilman Rogelio Muñoz motioned to authorize Charlie Downing to
finalize a lease agreement as per terms discussed in executive session. Councilman Stephen Balke seconded the motion. Councilwoman Margaret Palermo left during executive session. Motion carried 4-0.

11B. Reconvene into open session and take action as deemed appropriate in the City Council’s discretion regarding the sale/acquisition of real property. No action taken.

11C. Reconvene into open session and take action as deemed appropriate in the City Council’s discretion regarding Economic Development Negotiations. Motion for City staff to continue negotiations regarding economic development made by Councilman Chip King. Mayor Don McLaughlin, Jr. seconded the motion. Councilwoman Margaret Palermo left during executive session. Motion carried 4-0.

Agenda Item No. 12 – Adjournment
Councilman Stephen Balke motioned for adjournment. Councilman Rogelio Muñoz seconded the motion. Motion carried 4-0. Councilwoman Margaret Palermo left during executive session. Meeting adjourned at 8:58 P.M.

______________________________
Don McLaughlin, Jr., Mayor

Attest:

______________________________
Sorayda A. Sanchez, City Secretary
## Accounts Payable in Excess of $5,000.00
### For Period Ending February 24, 2017
Requesting Approval to **Release** Payment

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<th>Description</th>
<th>Department</th>
<th>Account Number and Amount</th>
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<td>Sewer</td>
<td>711-83-00-6300 $5,843.00</td>
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<td>Annual Subscription</td>
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***The following payments are being held and will be released upon approval***

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<th>Description</th>
<th>Department</th>
<th>Account Number and Amount</th>
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<td>Streets</td>
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### Tax Note Items

| | | | | |
| | | | | V Dipiazza |
BUSINESS OF THE CITY COUNCIL

SUBJECT: Consider and act on a request for a letter of credit agreement for a One (1) year period ending March 17, 2018 between the City of Uvalde and Municipal Energy Resources Corporation in the amount of $200,000.


SUBMITTED BY: Phill Conner       REVIEWED BY:

ATTACHMENTS:

Budget Information

Expenditure amount: $ N/A       Budget amount: $ N/A

BACKGROUND INFORMATION

The City’s natural gas provider, Municipal Energy Resources Corporation (MuniGas), requested that we renew the letter of credit that expires on March 17, 2017 for another year.

MuniGas reviews the City’s gas purchases each year as well as the cash balance in the Utility Fund. If the cash balance in the Utility Fund that can be expected to be allocated to paying for natural gas purchases is not equal to or greater than four times our estimated monthly bill, they request a letter of credit. The amount of the letter of credit is two times our average estimated monthly usage.

First State Bank of Uvalde has indicated that they are willing to provide the letter of credit. They have asked that the City Council take action approving the request for the letter of credit. The letter of credit will be secured by a Certificate of Deposit that we have with First State Bank of Uvalde.
RECOMMENDED ACTION

The City Council approves the request for a letter of credit agreement between the City of Uvalde and Municipal Energy Resources Corp. in the amount of $200,000.
BUSINESS OF THE CITY COUNCIL

SUBJECT: Reconsider ordinance establishing Milam St. as one-way

AGENDA DATE: 2/28/17  SUBMITTAL DATE: 2/24/17

SUBMITTED BY: City Manager  REVIEWED BY:

ATTACHMENTS:

Budget Information

Expenditure amount: $  Budget amount: $

BACKGROUND INFORMATION

At the 14 February council meeting, Mr. Adolfo Cruz spoke to the council in opposition to the city’s decision to change Milam St. to a one-way (east segment northbound, west segment southbound) at the railroad overpass on N. Hwy. 83. This agenda item is the follow up to that discussion.

The ordinance making Milam St. one way was passed by the city council on 8 November.

RECOMMENDED ACTION

The council’s prior action was a result of a recommendation from the strategic planning committee.
BUSINESS OF THE CITY COUNCIL

SUBJECT: Resolution in support of Monarch Estates senior housing


SUBMITTED BY: Susan Anderson  REVIEWED BY: Vince DiPiazza

ATTACHMENTS:  Resolution

BACKGROUND INFORMATION

Roundstone Development LLC made a presentation at the Feb. 14th council meeting regarding a proposal for low income, senior housing. The 80 unit apartment complex with amenities will be constructed between Hwy. 90 and Garner Field Rd. behind the Forum movie theatre. One of the items needed to apply for tax credits to fund the project is a resolution from city council supporting the development.

RECOMMENDED ACTION

Approve the resolution.
RESOLUTION NO. 2017-04

A RESOLUTION OF THE UVALDE CITY COUNCIL UVALDE, TEXAS SUPPORTING THE APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS FOR 2017 COMPETITIVE 9% HOUSING TAX CREDITS FOR MONARCH ESTATES BY RST MONARCH ESTATES LP.

WHEREAS, RST Monarch Estates LP has proposed a development for affordable rental housing located at the Southeast Quadrant at the intersection of Sunshine Lane and E. Main Street Uvalde, Texas 78801 named Monarch Estates in Uvalde, Texas; and

WHEREAS, RST Monarch Estates LP has advised that it intends to submit an application to the Texas Department of Housing and Community Affairs for 2017 Competitive 9% Housing Tax Credits for Monarch Estates,

NOW, THEREFORE, BE IT RESOLVED, that the City of Uvalde, acting through its governing body, hereby confirms that it supports the proposed Monarch Estates located at the Southeast Quadrant at the intersection of Sunshine Lane and E. Main St., application #17739, and that this formal action has been taken to put on record the opinion expressed by the City of Uvalde on February 28, 2017, and

FURTHER RESOLVED, in consideration of Section §2306.6725(a)(5), the City of Uvalde hereby commits to waiving fees in the amount of Five Thousand Dollars and Zero Cents ($5,000.00) in the form of building permits subject only to the condition of receipt of an award of housing tax credits by RST Monarch Estates, LP, and

FURTHER RESOLVED that for and on behalf of the City Council, Mayor Don McLaughlin is hereby authorized, empowered, and directed to certify these resolutions to the Texas Department of Housing and Community Affairs.

PASSED AND APPROVED this 28th day of February 2017.

________________________________________
Don McLaughlin Jr., Mayor
City of Uvalde, Texas

Sorayda A. Sanchez, City Secretary
City of Uvalde, Texas
BUSINESS OF THE CITY COUNCIL

SUBJECT: Purchase of Insta-Valve Adapter Kit, LineStop 4”-12”

AGENDA DATE: 02/28/17
SUBMITTAL DATE: 02/17/17

SUBMITTED BY: Juan Zamora

ATTACHMENTS: Bid from Hydra-Stop and Sole Source Letter

Budget Information

Expenditure amount: $13,929.00
Budget amount: $18,000

BACKGROUND INFORMATION

The City of Uvalde Water Department is seeking to purchase an insta-valve, LineStop 4”-12.” This tool will aid the water department personnel in the replacement and repair of old water main valves. This will reduce the cost of personnel, equipment and the length of time performing the repair.

RECOMMENDED ACTION

City staff recommends awarding the purchase of the insta-valve to Hydra Stop.
**HYDRA-STOP**

144 Tower Drive | Burr Ridge, IL 60527  
Phone: (708)389-5111 | Fax: (708)389-5125

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**QUOTATION:** HSPQ10016-01  
**DATE:** 02-06-2017  
**Customer ID:** UVAL-TX

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**Bill To**  
City of Uvalde  
Juan Zamora  
994 West Main Street  
Uvalde, TX 78801  
**Phone** (830)278-8721  
**Fax** (830)275-1253

**Ship To**  
City of Uvalde  
Juan Zamora  
994 West Main Street  
Uvalde, TX 78801  
**Phone** (830)278-8721  
**Fax** (830)275-1253

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<td>Dan Spratt</td>
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The sale of product(s) or services provided by Hydra-Stop shall be governed by the attached Terms and Conditions. Hydra-Stop's offer to sell products to or to provide services to you ("Customer") is expressly limited by Customer's acceptance of these Terms and Conditions, as evidenced by Customer's issuance of a purchase order for products (s) or services, or Customer's payment for any additional products or services under the purchase order. Additional or different terms or conditions proposed by Customer (including those that may be contained in Customer's purchase order) shall be void and of no effect unless a written agreement to contrary is provided by Hydra-Stop.

**Authorizing Signature:**  
I have read the quotation and agree to the terms and conditions outlined therein. To confirm this sales order, provide the following information and fax to (708)389-5125 or email to dsparr@idexcorp.com.

**Signature:** [Signature]  
**P.O Number:** [P.O Number]  
**Print Name:** [Print Name]  
**Date:** 02-17-17
February 7, 2017

Juan Zamora
City of Uvalde
994 West Main Street
Uvalde, YX 78801

Dear Juan Zamora:

Hydra-Stop is the sole designer and manufacturer of the Hydra-Stop System. The Hydra-Stop System is an under pressure pipe maintenance and repair system engineered to allow the repair and maintenance of water, wastewater and other fluid systems without interrupting service or requiring system shutdown.

The Hydra-Stop System allows any of its four standalone machines to expand capability and function through the use of interchangeable components and expansion kits: Hydra-Tapper 2”-20” pressure tapping, Hydra-Stopper 2”-20” line stopping, Insta-Valve 250® (U.S. Patent #6,810,903 B1) 4”-12” valve insertion, and IVP 250 16” valve insertion (Patent Pending).

Hydra-Stop Fittings, Insta-Valve 250 insertion valves and IVP 250 insertion valves are engineered specifically to be used with the Hydra-Stop System and are an integral component of the Hydra-Stop System.

If you require any additional information or documentation please do not hesitate to contact me.

Sincerely,

[Signature]
Dan Spratt
Inside Sales Representative
Hydra-Stop
SUBJECT: Equipment purchase for street department

AGENDA DATE: 2/28/17
SUBMITTAL DATE: 2/24/17

SUBMITTED BY: City Manager
REVIEWED BY: Public Works Director

ATTACHMENTS: equipment list

Budget Information
Expenditure amount: $663,090
Budget amount: see below

BACKGROUND INFORMATION
Attached is a list of equipment for the next round of street department equipment upgrades. The cost for the new equipment listed is from BuyBoard contract pricing.

The one item we would like to consider buying used is the motor grader. The used unit on the list is an example of the kind of unit and range of price that we would be seeking. The staff’s suggestion is to authorize a not-to-exceed amount of $150,000 for a used motor grader.

If we purchase the items on the list and cap the price for the used motor grader at $150,000, the maximum total cost would be $663,090. The funding comes from the 2015 certificates of obligation issue for equipment. With the proposed expenditure, there will be a minimum of $871,610 remaining.

RECOMMENDED ACTION
Authorize the purchase of the equipment listed, with the exception of the motor grader; authorize the purchase of a used motor grader not to exceed $150,000.
Public Works  
Street Project Equipment  
FY 2016-2017

February 7, 2017

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<th>Description</th>
<th>Quote</th>
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<td><strong>Ashphalt Distributor (Oil Truck)</strong></td>
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<td><strong>Power Broom</strong></td>
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<td>2017 M#CRT-350 Broce Broom</td>
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<td><strong>Combo Drum Roller</strong></td>
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<td><strong>Paving Machine</strong></td>
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<td>2017 Weiller M#P385</td>
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<td><strong>Motor Grader</strong></td>
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<td>2017 Case 865B</td>
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<td><strong>Walk Behind Concrete Saw</strong></td>
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<td><strong>Savings if used motor grader purchased</strong></td>
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SUBJECT: Airport hangar lease and related

AGENDA DATE: 2/28/17  SUBMITTAL DATE: 2/24/17

SUBMITTED BY: City Manager  REVIEWED BY: Asst. City Manager

ATTACHMENTS: draft lease and related documents

**Budget Information**

Expenditure amount: $  Budget amount: $

**BACKGROUND INFORMATION**

Here’s the most recent version of the lease with Skyway/Hoffstutler for the airport hangars. There are still some relatively minor edits that need to be done, and we plan to have an updated document for you at Tuesday’s meeting.

If you have any questions or concerns about the documents, let me know as soon as possible. It would be best to incorporate any necessary changes before meeting time.

**RECOMMENDED ACTION**